

 United States Environmental Protection Agency Washington, DC 20460 <b>Request for and Authorization  of Overtime Work</b>		1. For Pay Period Ending 01/26/14		2. Account Number	
		3. Document Control Number		4. Estimated Cost	
		5. Check One <div style="display: flex; justify-content: space-around;"> <span>x Original Request</span> <span>Extension</span> </div>			
Authority for approving payment for overtime, or the allowance of compensatory time in lieu of payment for overtime, is reserved only to those officials stated in Agency delegations.  Overtime must be authorized prior to its performance except in cases of emergency, and overtime actually worked under this authorization must be recorded on the employee's Time and Attendance (T&A) Card, EPA Form 2565-1, -2, or -3.					
6. Justification or Reason Assisting at Charleston Response Chemical Leak.					
7. Employee's Name		8. Social Security Number	9. Grade or Rate	10. Authorized Overtime	
				Estimated No. of Hours	Comp Time
Dominic Ventura			<div style="border: 1px dashed black; padding: 2px;">Ex. 6 - Personal Privacy</div>	12	01/14/14 – 01/18/14
11. Requested by Fran Burns		Title Western Response Branch Chief		Date	
12. Approved by Dave Wright		Title Associate Director Office of Preparedness and Response		Date	
13. Approved by Karen Melvin		Title Acting Deputy Director, Hazardous Site Cleanup Division		Date	

EPA Form 2560-7 (Rev. 5-86) Previous editions are obsolete.